



State of Arizona
Department of Education

CACFP CN# 021-11

MEMORANDUM

TO: Child and Adult Care Food Program (CACFP) Child Care Centers

FROM: Mary Szafranski, Deputy Associate Superintendent
Health and Nutrition Services

Melissa Conner, Director
Child and Adult Care Food Program

Original Signed

DATE: June 06, 2011

SUBJECT: 2012 Meal Benefit Forms

Updated income eligibility guidelines have been published and become effective July 1, 2011. The enclosed Meal Benefit Forms are to be used from July 1, 2011 through June 30, 2012. Please discontinue using the FY 2011 forms. Immediately begin your income study with the provided document.

Required information that *must* be provided to households:

- Meal Benefit Income Eligibility Form and Eligibility Letter: Child Day Care (It is highly recommended that these two forms be provided to parents on one paper printed front and back.)
- Instructions
- Frequently asked questions

Optional application-related material that *may* be provided to households:

- Sharing Information With Medicaid and SCHIP

The pages are designed to be printed on 8½" by 11" paper. Please print the meal benefit eligibility information on one paper, front and back. To further assist your families, have the local office phone numbers available for the Temporary Assistance to Needy Families (TANF) office, the State Children's Health Insurance Program (SCHIP) office, and/or, if applicable, the Food Distribution Program on Indian Reservations (FDPIR).

Please contact your CACFP Specialist if you have questions.

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